



WHY ELMO Learning?

ELMO Learning is Australia's leading provider in compliance e-Learning solutions. We provide comprehensive online training solutions to top tier corporations, universities and government departments. Our client list includes IBM, Leighton, Coca-Cola Amatil, UTS, and Queensland Health to name just a few.

OUR GRADUATES

You have a strong academic background in a relevant discipline with a passion for Learning and Development. Success in this growing industry requires excellent written and verbal communication skills, a strong client focus, a dedicated team player attitude and a performance orientated mentality. Graduates who are looking for an opportunity to drive their career forward will be highly regarded.

GRADUATE PROGRAM

A graduate position as a Learning & Development Coordinator at ELMO Learning is a great first step into the training industry. Joining our young and energetic team at our Sydney office, we will provide you with intensive mentoring in a supportive environment, and the opportunity to work with a variety of organisations across sectors. You will be introduced to the key aspects of the business through a close mentoring program incorporating the following areas:

- Instructional design
- Training development
- Project management
- Client liaison
- Service consulting
- e-Learning technology.

In time you will be eased into a project environment best suited to your interests, skill-sets and passions. Your manager will help you formulate the best way for you to gain experience and knowledge.

Graduate Program 2011

Kick-start YOUR career with a dynamic e-Learning company with blue sky career development opportunities.

YOUR ROLE

Your role will be varied, providing you with exposure to the exciting world of a training consultancy. In a caring team environment, you will be involved in: designing, developing and implementing online training for multi-national corporations, researching and writing new training topic areas, and attending client briefings as part of the full service consultation approach.

TRAINING AND CAREER DEVELOPMENT

At ELMO Learning we recognise that the skills, knowledge and capabilities of our employees are our most valuable resource, and the basis of our sustainable competitive advantage. We are therefore committed to providing professional development opportunities to ensure that our employees continuously develop their skills in line with their career direction.

COMMENCEMENT

Offers will be made in January 2011 and successful applicants will begin their ELMO Learning career in February 2011.

APPLICATIONS

To apply, please send your resume and a copy of your academic transcript to: compliance@elmolearning.com.au

Applications close 31 October 2010

ELMO Learning Services Pty Limited

Suite 2502, Level 25, 520 Oxford St Bondi Junction NSW 2022

Tel: 1300-884-510 or +61 2 8305-4600 **Fax:** 1300-884-570 or +61 2 9387-7877

Email: compliance@elmolearning.com.au | www.elmolearning.com.au